

## UCMG Helios Advanced Training Award

### Preamble

This TOR replaces the previous version dated Mar 12, 2018.

The Helios Medical Education Fund, established in 2012 by the Helios Wellness Centres, has successfully provided award recipients an opportunity to enhance their clinical expertise to the long-term benefit of the Calgary community. The expanded Helios UCMG (University of Calgary Medical Group) - CFRF (Clinical Faculty Renewal Fund) Fellowship Training Awards (the **Helios - UCMG Awards**) build on the success of awards from the Helios Medical Education Fund, and recognize a need and opportunity to expand post residency training by providing advanced Fellowship opportunities to gain additional clinical and academic skills in a recognized centre of excellence.

The Helios - UCMG Awards will provide bridging salary support for clinical Fellowship trainees who have successfully completed postgraduate medical training, and who now plan to pursue advanced clinical or academic training in a recognized centre of excellence.

The UCMG has allocated funds from the CFRF to support the creation of a new and expanded program. The program has been further enhanced by the investment of generous funding supported by the River Fund at the Calgary Foundation.

The Cumming School of Medicine and its departments will provide support to the fellowship recipients.

Award recipients are expected to remain or return to Calgary upon completion of their advanced Fellowship training, and to assume a full-time or clinical faculty appointment, and also be a member of the University of Calgary Medical Group (UCMG). The Helios UCMG Awards is a prestigious program, recognizing the best and brightest physicians. Recipients of the award are encouraged to be ambassadors of the Helios UCMG Post Fellowship Award program in the Calgary community upon completion of their training.

### Eligibility

1. Residents who are registered in an accredited Royal College training program or the College of Family Physicians of Canada, and who are in their final year of training are eligible to apply for this award.

2. Applicants must successfully complete their current training program prior to commencement of advanced fellowship training.
3. At the time of accepting the award, the applicant must be enrolled in an accredited Royal College or College of Family Physicians of Canada training program.

### **Criteria for Selection**

Applicants will be assessed on the following criteria:

1. Strength of training alignment with the Cumming School of Medicine mission statement, which is, "Creating the future of Health".
2. Quality of proposed training environment and opportunity to provide unique clinical, translational or health outcomes research training not available in Calgary.
3. Likelihood that training will positively impact future clinical and scholarly activity at the Cumming School of Medicine and in the broader community.
4. Academic and leadership potential of candidate.

### **Term of Award**

1. Individual awards are made annually and for a period of no more than 2 years.
2. Support is intended as bridge funding and no awards will be made for an indefinite period.
3. Awards are intended to cover expenses such as tuition, travel, living expenses and educational materials.

### **Awards**

1. The sponsorship of the awards will be allocated 5 ways. The sources of funding will come from:
  - I. CFRF
  - II. The Helios Wellness Centre, through the existing Helios Education Fund.
  - III. The Calgary Foundation through the River Fund
  - IV. The nominating Department
  - V. CSM
2. The maximum individual award from all sources (CFRF, Department, CSM, Helios, Calgary Foundation) is \$80,000 annually (for individuals pursuing advanced Fellowship training outside Calgary) and \$40,000 (for individuals pursuing advanced Fellowship training in Calgary) inclusive of other sources of funding the candidate receives for the academic year July 1 - June 30
3. Funds not allocated in a year will be held in a project account and carried forward for future awards.

### **Applications**

1. Applications will include:

- a. Candidate letter of intent outlining the proposed advanced training, impact on the CSM and community and intent to return.
  - b. Candidate curriculum vitae in UCalgary format.
  - c. A letter of support from the respective Department Head, which should specifically include, 1/ the stated intent to recruit the applicant to their Department as a faculty member on completion of the Advanced Fellowship training, 2/ a commitment to fund one fifth of the total amount of funding requested, and 3/ an indication of whether the applicant will be able to earn medical revenue for clinical services during the period of advanced Fellowship Training.
2. Applicants must declare all other sources of funding provided to enable their advanced training, which will be considered in deciding the award amount.
3. Applications are to be submitted to the Senior Associate Dean, Education, Cumming School of Medicine by the annual deadline set by the Helios Selection Committee. A call for applications will be advertised at least 4 weeks prior to the submission date.
4. Applications will be considered and administered by a selection committee comprised of:
  - a. Co-Chair of the UCMG Executive Committee (Co-Chair)
  - b. Senior Associate Dean, Education (Co-Chair)
  - c. 2 UCMG Executive Committee members
  - d. Senior Associate Dean, Health Research
  - e. Senior Associate Dean, Faculty Affairs
  - f. AHS Zone Medical Director or delegate
  - g. Donor and/or a representative of the donor
5. The selection committee will consider applications using the attached score sheet and make awards by the following January 31.
6. In determining awards, priority will be given to applications that focus on a clinical need and are based on academic merit; priority will also be given to those applicants without alternative sources of funding.

### **Review and Reporting**

1. Award recipients will provide a final written report to the Helios UCMG Post Fellowship Awards office within 3 months of the end of the award. Recipients receiving a two-year award will be required to provide an interim report within 1 month of the end of at the first year for two-year awards); all reports should include summary of budget expenditures.
2. The UCMG Executive Council will review the Helios UCMG - Awards Terms of Reference annually.
3. The Senior Associate Dean, Education, will report annually to the UCMG membership, Helios Wellness Centre, the Calgary Foundation, and the CSM on the program and awards.

Appendix to the University of Calgary Medical Group  
Clinical Faculty Renewal Fund Guidelines  
Dated August 14, 2020