



The Department of Medicine (DoM) Fellowship Grant is an annual award of up to \$50,000 CAD to support external advanced fellowship training for residents currently enrolled in one of the Divisional training programs within the Department of Medicine in the Cumming School of Medicine (CSM). There is intent to recruit the successful candidate(s) back to the Department of Medicine into a Faculty position upon completion of the fellowship, depending on budget and recruitment policies at that time.

Eligibility:

- 1) Residents in their final year of training (up to and including R5) within the Department of Medicine are eligible to apply for this award.
- 2) Applicants must successfully complete their current training program prior to commencement of fellowship training.
- 3) Funding can only be obtained once per individual.
- 4) Applicants are required to submit an application to the Department of Medicine, Research Office by **January 30th, 2018**.

Criteria for Selection:

The successful applicant will pursue an area of study that meets the following criteria:

- 1) Aligns with the Department of Medicine's current Mission Statement, which is, *'To be widely recognized for advancing health and wellness, attracting the best doctors, leading innovation, creating technologies, and disseminating knowledge'*.
- 2) Provides unique cutting-edge translational, clinical, or health outcomes research training not currently available or provided in Calgary.
- 3) Shows strong potential for scholarly activity that can be applied upon returning to Calgary.

Please ensure your application addresses all applicable criteria as this will influence applicant scoring.

Process:

- 1) A call for application packages will be announced on the Department of Medicine website (<http://departmentofmedicine.com/>) and through email distribution to DoM members on or before September 29th, 2017.
- 2) Completed packages to be received electronically by the DoM Research Office (email dom.research@ucalgary.ca) on or before **January 30th, 2018**, with decisions rendered on or before March 15th, 2018.
- 3) Awards committee will include:
 - a. Department Head, Medicine
 - b. Vice Chair, Research
 - c. Vice Chair, Education
 - d. At least 2 DoM faculty representatives with significant research portfolios
 - e. DoM research office representative



- 4) Application to include:
 - a. **CV** (include current scholarly and leadership activities),
 - b. 2 page **Letter of Intent** outlining:
 - i. Area of proposed fellowship training,
 - ii. Impact on the DoM/CSM,
 - iii. Intent to return,
 - iv. Potential sources of other funding.
 - c. Two **Letters of Support** (1-2 pages each): one letter from a senior divisional member or other relevant mentor and one letter from the current residency training program director outlining:
 - i. Area of proposed fellowship training and impact on Department,
 - ii. Academic and leadership potential.
- Letters of Support** should be sent directly to dom.research@ucalgary.ca.*
- 5) Individual scoring of each candidate by committee members will be completed by February 28th, 2018.
 - 6) The successful candidate will be selected and notified on or before March 15th, 2018. Feedback will be provided to candidates on request.

Funding details:

Funding in the amount of \$50,000.00 CAD for one academic year (July 1st – June 30th) will be provided to the recipient by the Department of Medicine. The Department of Medicine will work with the successful candidate and the University of Calgary's Payroll Department to process the payment as a lump sum to the recipient.

Use of Funds:

These funds are intended to cover expenses such as:

- 1) Tuition,
- 2) Living expenses,
- 3) Educational materials,
- 4) Conferences and related expenses.

Reporting:

The recipient will be required to submit a final report, including a summary of budget expenditures. A report template will be provided to the successful candidate.

Authorization:

To accept this award, the recipient must sign a legally binding agreement with the Department of Medicine and relevant Section. The template for this agreement will be sent to the successful candidate at the time of award notification. This agreement must be signed, dated and returned within 2 weeks of receipt.

Scoring Criteria:

The Awards Committee will adjudicate candidates based on the attached Score Sheet.



Score Sheet (for reference only)

Rank Scores: 0 (lowest) – 5 (highest)

1. Candidate History

a. Background/training

0 1 2 3 4 5

b. Scholarly productivity (eg/ publications, presentations, abstracts)

0 1 2 3 4 5

c. Teaching

0 1 2 3 4 5

2. Proposed Fellowship Training

a. Quality of proposed training environment

0 1 2 3 4 5

b. Uniqueness of proposed training environment

0 1 2 3 4 5

3. Letters of Support

a. Impact on department

0 1 2 3 4 5

b. Academic potential

0 1 2 3 4 5

c. Leadership potential

0 1 2 3 4 5

Total Score: ___/40

Other Considerations

Alignment to Department of Medicine Mission:

Yes___/No___

Other Potential Source of Funding Identified:

Yes___/No___

Intent to Return:

Obvious___/Not obvious___

Comments: